House of Delegates
May 6, 2012
Fargo, ND
1:00 PM
Butler Building

General Chair Bryan Walls called the meeting to order. Roll call was taken. Board members present were Bryan Walls, Tom Engberg, Leith Devier, Becky LeDoux, Lisa Kramer, Charysse Everson, Jim Ballantyne, Ben Smith, Dani Bergeson, Ellie Roche, and Ethan Doll. Absent were April Lange, Larry Hubbard and Talia Butery. Others in attendance were Jessica Hill, Tonya Murphy, Scott Mengelkoch, Tracy Roche, Deb Slack, Wayne Mastel, Dave Isaak, Shane Peterson, Ken Stromberg, Dana Peterson, Morgan Doll, Jon Wagar, Em Weeks, Pat Anderson, and Sheri Lares.

General Chair Report:
Bryan welcomed the group and thanked our host. He reported that we had a good short course season and state meet and we learned how we can improve.

Administrative Vice / Officials Chair Report:
Tom reported we are down approximately 30 officials subsequent to the Athlete Protection Program. He encouraged clubs to keep recruiting parents, especially to fill the Referee and Starter positions.

Senior Vice Chair Report:
Jim discussed the proposed 2012 Zones Meet budget set at $19,583, in which he noted $11,747 will be paid by the LSC and the remaining $9,000 will be picked by swimmers and apparel sales. This figure is subject to change, however, depending on the number of swimmers attending and the bus situation. He is awaiting zone meet information. He applauded clubs for the quality of swimmers attending meets such as Spring Sectionals in Pleasant Prairie, where 28 swimmers participated.
Jim proposed a motion that *athletes donate $200 zone fees per swimmer in line with present policy.* 2nd by Wayne. Unanimous approval. Motion carried.

Age Group Vice Chair Report:
Bryan recapped a bit of what April had earlier discussed via conference call. He stated that 24th place is the cut-off for Long Course as well as it was for Short Course State qualification.
He reminded team representatives to sign up for 2012-2013 short course meet dates on the calendars provided so they may be posted to the state site.
He reported that the 11-12 age group and 13-14 girls 200 back, breast, and fly events will be using the national motivational ‘B’ time standards for both long and short course meets.
It was noted that teams need to follow proper protocol for sanctioning meets. It is not possible to get a sanction until the complete meet information is submitted.
The 2013 long course schedule will be set at the fall meeting.

Treasurer Report:
Leith presented copies of present financial information including Profit and Loss, Profit and Loss Budget, and Balance Sheet as of May 4, 2012. Our present net income is $11,455.16, with a balance of $67,806.88, close to what has been budgeted. She indicated our most significant expense is Zones.

Bryan made a motion to *approve the treasurer's report*. Pat seconded it. All in favor. Motion approved.

Secretary Report:
Charysse thanked clubs that have already sent in updated contact information for board positions and requested that all teams please update their info for the LSC Directory.

Minutes from the fall 2011 meeting had been emailed and posted on the state site and Bryan moved that the *minutes be accepted as is* with a 2nd by Becky. All in favor. Minutes approved with no corrections or additions.

Registration Chair Report:
Becky distributed a yearly statistics sheet (dated 5/1/12), indicating that we are 20 ahead of last year as there are 1122 athletes registered, 175 non-athletes registered, and 15 clubs registered to the ND LSC in 2012. She reported that the SWIMS information will be emailed.

She stated further that meet managers need to include specifics as to whether or not on-deck registration is an option in their meet information, otherwise it is assumed that on-deck registration is allowed.

A sheet was distributed stating specifically how to access club portals and reports. Teams may obtain a password from Becky and find out who is registered on their team, etc.

Technical Chair Report:
Lisa reported that the new fee schedule last year was effective in deterring clubs from having to pay more. She reminded everyone that head coaches must be registered prior to clubs getting registered. She also reminded the group to wear their registration cards on deck at all times, because it is especially important for athlete protection.

Safety Chair Report:
Larry was not in attendance but Bryan reported (per Larry) that since the fall meeting, he has received the year-end statistics report for 2011 from USA Swimming. There were a nationwide total of 1053 report of occurrence forms filed. Of those, the NDLSC had a total of 13 reports filed. All of the 2011 reports were filed from January through April of 2011. The accident statistics for the first quarter of 2012 indicate that nationwide there were 467 report of occurrence forms filed, with the NDLSC having a total of 2 reports during this first quarter, ending in March, 2012. Finally, Bryan noted that the 'Report of Occurrence' forms must be done online.

Disability/Diversity Chair Report:
Talia was not present but Jim reported that the U.S. Paralympic Trials will be held in Bismarck around June 13-17, 2012. Volunteers are needed. Watch the LSC site for further information.

Coaches' Representative Report:
Ben asked for coaches to assist with and attend zones. He asked that inquiries be directed to him. He also stated chaperones will be needed.

Athlete Representative Report:
Nothing to report at present.

Board of Review:
Grant reported that there were no protests this year. He is hopeful that the elections will get back on track and has set forth a 10-year election schedule. He will follow up with the committee.

USA Swimming Convention:
Convention dates will be September 11 to 15, 2012 in Greensboro, NC. Ben has volunteered to attend and other volunteers are needed. It is important that we have representation in attendance, especially at the meeting where Zones are discussed. The board will be searching for delegates that may include athlete reps and other board members. Becky and Leith attended last year.

Old Business:
Officials Shirts: There was no discussion regarding the officials shirts, just the motion from the morning's meeting was read indicating the following: The NDLSC will purchase shirts in compliance with our ND logo and USA Swimming for Long Course and Short Course State qualified officials as a thank-you gift for working the meets; to be capped at 2 shirts in 4 years. The Administrative Vice / Officials Chair will establish and be in charge of monitoring this going forward. Further, all negotiations with shirt suppliers and information for the website will be coordinated by the Officials Chair.

New Business:
<u>Short Course State</u>:
Co-Op: Committee reported favorably about the co-op process. A spread sheet was created to equally share and track duties, split profits according to percentages, and help with organization. The teams received positive feedback and felt that the short course meet ran smoothly. The committee felt that communication was key and that using the template was helpful as well. Teams have the option of participating and Leith is the board member assigned to assist with LC 2012 and will be contacting teams prior to the meet to check on participation and set up committees. April will help with SC 2013. The LSC will manage the ribbons so the teams may purchase them accordingly, and the medals are provided. The deadline will be one year out to commit to co-hosting the meets.

Short Course State, cont.:
Mandan Pool: Mandan reps indicated they submitted blueprints and have the necessary Fire Marshall approval for hosting the state meet. It was mentioned that they still need to have a registered surveyor involved and get the pool certification in to USA Swimming.

Timeline /Relays/Age Groups/Time Standards: There was a lengthy discussion surrounding timeline/relays. The bottom line was that open-seeding the meet, not cutting events, saved time. Bryan acknowledged that the board recognizes the confusion over the way the information was previously stated. Lisa reported complaints from parents in the 8 and under group in such events as the 25 fly going straight into the 50 fly, so the suggestion was raised to switch the order of events. Another concern raised was losing an event by switching from seven to six individual total per swimmer. The discussion surrounded the idea that we need to consider giving kids chances to compete rather than discouraging by taking events away. Another suggestion was raised that we allow each team the same number of relays per team to be scored. In light of this discussion, Bryan made a motion with a 2nd by Tom to *add an open category for long and short course state to our relays for 13 and over and 12 and under (by gender) to coincide with the age of the relays as they are now*. Mandan opposed but all others in favor. Motion passed.
Regarding the qualifying time standards for relays, it was decided that each team may have two 'free' relays for each age group, except 8 and under, and all others have to qualify.
The athletes present expressed that they feel swimmers should be included with non-qualifying times in order that they might see the next level and hopefully want to achieve.
There were concerns raised over the tough standards for the 11-12 qualification times. Tom made a motion to have *open relays where the time standard for 12 and under will be 11-12 and 13 and over will be 15-18.* 2nd by Shane. Unanimous approval. Motion carried.

Order of events: A committee was formed to address the order of events for the next short course state to include Bryan, Pat, Wayne, Scott, and Ethan. Pat will chair and they will complete their work by long course state.

Policy Updates: Bryan thanked Scott for updating policy. The following motions were made regarding athlete reimbursements:
Leith moved that we *limit athletes to $500 per year for reimbursements and coaches to $500 per season for reimbursements*. 2nd by Bryan. All in favor. Motion passed.

Leith moved that *senior zones be included as an eligible event for athlete reimbursements*. 2nd by Bryan. Tom opposed, otherwise everyone in favor. Motion carried.

Jim moved that *instead of current reimbursements for one-half of transportation costs, that the rate be changed to 25% of the IRS rate, and exclude the food portion.* 2nd by Leith. All in favor. Motion carried. (Please note that this is for automobile transportation, not airline tickets.)

State records certificates were distributed to team reps.

Board Elections:
Bryan thanked Tom, Becky, and Jim for their service. Elections were held according to the ballot, with one nomination from the floor from Bryan, Pat Anderson, for Senior Vice Chair. Bryan and Charysse counted the votes and the following were elected/re-elected: Secretary: Charysse Everson; *Officials/Administrative Vice Chair*: Scott Mengelkoch; *Registration Chair*: Morgan Doll; *Senior Vice Chair*: Pat Anderson; *Disability/Diversity Chair*: Jim Ballantyne.

OME: Bryan talked about using *online meet entries* instead of hy-tek or team unify as addressed in the morning session. He indicated we will try it for long course state and it can be revisited after state to see how it goes. The procedure is simple in that coaches need to log in and the meet will be set up and swimmers' names can be clicked on and entered accordingly.

Wayne moved that *the fall meeting location/date be set for Bismarck on Sunday, October 28, 2012.* 2nd by Pat. Unanimous approval. Motion carried. Meeting times will be 9:00 am and 1:00 pm.

Meeting adjourned.

Respectfully submitted,

Charysse Everson
Secretary

ND
NORTH DAKOTA
SWIMMING